



CHESTERFIELD TOWNSHIP POLICE DEPARTMENT

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Chief Kyle Wilson

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Parents and Students of the Chesterfield Elementary School:

The Chesterfield Township Police Departments hopes everyone had a safe and enjoyable summer vacation. We welcome you back to the 2016/2017 school year.

I would like to address and remind everyone; parents and students of the drop off/ pick up procedure that is in effect at the Chesterfield Elementary School.

If your child will be walking or bicycling to school:

- everyone must remain on the sidewalks or walking/bicycle path
- cross at crosswalks only when safe (wait for all vehicles to stop before crossing)
- follow the directions of the crossing guards at their designated posts which are Recklesstown Way/ Saddle Way, Saddle Way/Wright Drive, and Saddle Way/ Thorn and the new location of Bordentown Crosswicks and Preservation Drive
- if riding a bicycle, wear your helmet and obey all stop signs.
- do not talk to strangers or accept rides from them, report it to the police, crossing guard, school personnel or an adult **immediately**
- entry into the school will be through the gymnasium doors on Saddle Way:

If your child will be arriving to school by bus, they will be dropped off in front of the gymnasium doors on Saddle Way, just as previous years.

If you are driving your child to school you must be aware of the following:

- Unless your child is registered for Champions, please schedule your mornings to **arrive at the school no earlier than 8:30 a.m.**
- Once you have arrived at the school grounds, you will enter the main parking lot and stay to the right to keep the line of traffic moving.
- If there is a gap between your vehicle and the one in front of you, please pull forward.
- **Do Not Pass Any Vehicles in the Drop-Off Line.** Doing so is unsafe for anyone walking in the parking lot. Stay in line until you exit the school property.
- No child is to be let out of the car until the line of traffic has stopped **and** you are parked along the sidewalk in the main parking lot. There will be Chesterfield School faculty and safety patrol members there to help your child get into the school quickly and safely.

- Once you reach the sidewalk and have come to a complete stop, please have your child exit your vehicle on the passenger side. **Do not** wait until you reach the **front of the line** or **right in** front of the All Purpose Room to drop off your child. By following these rules this will expedite the process for everyone. All it takes is for one parent that waits to drop off their child at the “door” to delay the rest of the parents that are adhering to the rules. PLEASE DON'T BE THAT PARENT.
- As the driver, do not get out of your car to open the car door for your child. This only prolongs the drop-off process. School staff can assist here.
- To reduce confusion and maintain traffic flow, **parents/ caregivers must stay with their vehicles**. Do not leave your vehicle parked along the sidewalk and proceed into the school with your child.
- If you need to enter the school with your child, you must park in a designated spot in either of the two school parking lots or legally along nearby roadways (Thorn Lane, Stevenson Lane, Wright Drive).
- Once you have dropped off your child, you will exit through the main gate, make a right turn onto Saddle Way, pass in front of the school, then proceed through the development to your destination.
- **Drivers need to be alert to the pedestrian and bicycle traffic around the school and need to make sure they travel no faster than the posted speed limit of 25 MPH within the neighborhood. They must stop at all stop signs and they must stop for pedestrians and cyclists at all crosswalks. PLEASE CONSIDER THIS YOUR WARNING THAT EVERYONE ASKS FOR.**

Dismissal locations will remain the same as last year. In the afternoon, children will board buses from the sidewalk in the main school parking lot. All other students will exit the school from the gymnasium doors on Saddle Way. Parents arriving in a vehicle to pick up their children should either park in the Pick-Up Area on Saddle Way or in a designated Parking Area (see attached map). **We strongly suggest the use of the back parking lot at the end of Wright Drive and Steed Lane. No parking is permitted within any intersection, including the circle at Thorn Lane. No parking is permitted within 50' of a stop sign or 25' of a crosswalk or 10' of a fire hydrant.**

PLEASE remind your children to only cross in a designated crossing area. Crossing guards will be posted at Saddle Way/Thorn Lane and Saddle Way/Wright Drive, Bordentown Crosswicks and Preservation Drive from 8:15am – 8:45 am and from 3:15pm to 3:45 pm. For everyone's safety, we will not allow children or parents to cross through the center island on Saddle Way.

If your child takes the bus, but you need to pick them up in your vehicle, please park in a space in the main parking lot. If there is no available space, please park in one of the designated parking areas listed on the attached map.

Thank you for your anticipated cooperation. We hope you have a great school year. If you have any questions or concerns please feel free to contact me at 609-291-0912 or email at chesterfieldpolice@chesterfieldtwp.com .

Respectfully,
Chief Kyle Wilson